

Great Hearts Arizona 2018-2019 Transfer Request Application

Transfer priority is for students who are currently attending a Great Hearts academy and would like to transfer to another Great Hearts academy for the following school year.

Transfer Steps

1. Applicant will complete an application in the online enrollment system for the desired academy.
2. Applicant will complete a "Transfer Request" application for the desired Great Hearts academy.
3. Email/scan or deliver completed form to the Office Manager of the academy for which you are requesting a transfer.

***Please note for the 2018-19 school year the following academy cannot accept transfer requests due to AZ-CSP Grant regulations: Archway Trivium East*

Transfer Policies/Guidelines

Students eligible for transfer are required to start attending their current academy at or before the beginning of the second semester and must successfully complete the academic year at that academy to be eligible to transfer to their new academy of choice for the next school year. In the case of siblings, transfer requests submitted for one sibling must be for the same recipient school as transfer requests submitted for all other siblings.

Transfer requirements:

- Must not be in the process of being expelled from their current academy.
- Students may only submit for one transfer request and priority per academic school year at one academy.
- The transfer priority approval is based on the discretion of the Headmaster to the academy the student is attempting to transfer into.
- If a student is being retained at their current academy, their transfer application and any other enrollment applications will be changed to the retained grade level.

Once the desired academy approves the transfer, the application will be marked for transfer priority status for the upcoming school year. Transfer priority status does not guarantee enrollment, but rather it places the transfer application in a prioritized position on the waitlist for the desired academy in the desired grade.

ALL NINTH GRADE OR HIGHER INTRA-GREAT HEART TRANSFERS SHALL BE SUBJECT TO ARIZONA INTERSCHOLASTIC ASSOCIATE (AIA) ATHLETIC "TRANSFER" BYLAWS, AND PURSUANT THERETO MAY BE DEEMED INELIGIBLE FOR ATHLETIC ASSOCIATION.

Student Applicant Information

Full Name: _____ Birthdate: _____
Last First M.I.

Current Academy: _____ Application Grade: _____
Original Enrollment Date:

Academy to Receive Transfer Student: _____

Reason for Transfer Request: _____

This student is NOT in the process of being expelled from his/her current academy: *(please check box if this statement is correct):*

Guardian Contact Information

Full Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: _____ Email: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I have read and agree to the transfer policy terms and understand that transfers are NOT a guarantee of enrollment. I understand that false or misleading information in my application or interview may result in the denial of this request.

Signature: _____ Date: _____

FOR OFFICE USE ONLY:	Date Received: _____	By: _____
Headmaster Signature: _____	Date: _____	